

MEMORANDUM

DATE: August 11, 1988

TO: Professional Staff
Division of Shellfish Sanitation

FROM: Cloyde W. Wiley, Director
Division of Shellfish Sanitation

THROUGH: Eric H. Bartsch, P.E., Director
Office of Water Programs

SUBJECT: Shellfish-Crustacea Plants-Detention/Destruction of Product/Samples

On occasion, the Division detains shellfish or crustacea product. This may occur even if plants are certified and also when bootleg operations are revealed. In some cases (e.g. with pasteurization problems) large quantities of product may be detained at the processing plant, and a number of samples may also be held in DSS freezers. Where the product may be held for additional testing or can seam examinations, etc. prior to ultimate disposition, the product should not continue in "indefinite storage" at either location.

The following policy concerning the ultimate disposal of DSS samples is now in effect.

1. Destruction of DSS samples in storage pertaining to product detention at a dealer shall be authorized by the central office.
2. The number of samples, quantity of each type, lot numbers, date(s) collected and examined, how denatured and ultimate disposal methods shall be fully documented on an official form with a copy submitted to the Richmond office.
3. When product or samples are destroyed, it shall be witnessed and a copy of the attached form signed by two Division staff members.
4. Documentation shall show that the amount of product originally collected for sampling is also the amount destroyed. In the event there should be a discrepancy the supervisor must justify the difference.
5. Normally, any portions of samples remaining in DSS laboratories should be destroyed within 3 months.
6. The attached form shall also be used to document the destruction of samples pertaining to product detained at a firm.
7. Samples being held as a result of an enforcement action, regardless of bacteriological quality, are not to be utilized by any staff or others. If it was reported that DSS staff had consumed any of the product in question, the Division would be placed in an untenable position.

8. Unused portions of samples are never to be returned to the dealer even if the sample results are satisfactory. Such samples have been opened in the laboratory, and the Commonwealth could be held liable if problems later developed with the product.
9. Remaining portions of embargoed lots at plants are not to be reprocessed until a procedure is approved by USFDA and DSS. This may require standardization of the pasteurization equipment by VPI & SU Seafood Laboratory or adjustment of seamers by a certified testing company, etc. DSS personnel are to observe any reconditioning.

CWW:JAH/teb

MEMORANDUM

DATE:

TO: Director, Division of Shellfish Sanitation

FROM: _____, Supervisor

SUBJECT: Shellfish-Crustacea Plant Detention/Destruction of Product/Samples

PLANT NAME _____ VA No:

ADDRESS

REASON FOR DETENTION/DESTRUCTION

Product detained or sampled – DATE

LOT NO.	_____	TYPE	_____	AMT. IN LBS.
LOT NO.	_____	TYPE	_____	AMT. IN LBS.
LOT NO.	_____	TYPE	_____	AMT. IN LBS.
LOT NO.	_____	TYPE	_____	AMT. IN LBS.
LOT NO.	_____	TYPE	_____	AMT. IN LBS.
LOT NO.	_____	TYPE	_____	AMT. IN LBS.
LOT NO.	_____	TYPE	_____	AMT. IN LBS.

Product Denatured (Yes/No) _____ Total Amt.

Method

Ultimate Disposal _____ Date

Voluntary Destruction (Yes/No) _____ Date

Authorized by _____ Title

Total No. of lbs. - Sampled _____ Destroyed

Witness _____ Title

Witness _____ Title

Comments